

Members in attendance: Addi Haran Diman, President & Chair (AH); Lauren Schaefer, VP PG Education & Access (LS); Eleanor Miller, VP UG Education & Access (EM); Jacqui Clements, External Trustee (JC); Charlie Palmer, External Trustee (CP); Fay Shorter, Vice-Chair (FS); Ben Ward, External Trustee (BW).

Non-members in attendance: Nikki Smith, Acting CEO (NS); Emilie Tapping, Change Director (ET); Jordan Smith, Management Accountant (JS), Joel Aston (JA).

Minutes: Melanie Duncan, People & Governance Manager (MD).

	Item	Actions
INTRODUCTIONS		
1.	<p>Apologies</p> <ul style="list-style-type: none"> - Louie Wells, Student Trustee - Charles Phua, Student Trustee 	
2.	<p>Minutes from previous meeting</p> <ul style="list-style-type: none"> - Minutes were approved by the Board. 	
3.	<p>Conflicts of Interest</p> <ul style="list-style-type: none"> - Sabbatical Officer trustees declared a conflict of interest in regards to Item 13. The Board decided that the Sabbatical Officers could be present for the discussion, but could not vote on any decisions. 	
4.	<p>Matters arising from previous meeting</p> <ul style="list-style-type: none"> - JC enquired about the status of encampments discussed in the last meeting. NS provided a brief update. - Officer Training update in CEO Report, Item 7. - Update on the Commercial Council Motion in Item 10. 	
5.	<p>Ratification of the Chair of the Board</p> <p>Trustee Board approved Addi Haran, Oxford SU President, as the Chair of the Board.</p>	
6.	<p>Student Trustee vacancy</p> <p>AH assumed the Chair.</p> <p>AH explained that one of the Student Trustees elected in February resigned before assuming the position due to work load commitments. The Board was asked to decide whether to fill this vacancy or leave it open. The options considered were appointing a Student Trustee from the 23/24 cohort, conducting an election, or co-opting a Student Trustee.</p>	

	<p>It was noted that is the preference of the Board is for there to always be a student majority on the Board.</p> <p>Due to timing constraints and limitations caused by the vacation period, the Board agreed to leave the Student Trustee position vacant until there is a need to fill it. A student majority is retained.</p> <p>Additionally, the Board decided that if it becomes necessary to appoint a Student Trustee, the process will involve inviting expressions of interest, shortlisting candidates, and conducting interviews to encourage diversity and complement the existing skills on the Board.</p>	
7.	<p>CEO Report</p> <p>NS provided an overview of the CEO report, covering several key areas:</p> <ul style="list-style-type: none">- Officer induction- Compliance- Staff recruitment- Advice Service update- Freshers Fair planning <p>NS then invited comments and questions from the Board:</p> <p>CP inquired about the University committees attended by Officers. NS explained that committee attendance had been reduced from a total of 150 last year to just 11 per Officer this year, as agreed by the Transformation Committee.</p> <p>The Board noted the report.</p>	<p>NS to arrange Chair training for the Officers.</p> <p>NS to discuss mentoring with Officers in 1-1 sessions.</p>
8.	<p>CE Management Committee report</p> <p>CEO 6-month objectives were approved by the Board.</p>	
9.	<p>Transformation update</p> <p>ET delivered a presentation updating the Board on the progress of the Transformation.</p> <p>ET asked the Board to approve two decisions relating to the proposed Democracy and Representation model for during the Transformation period:</p> <ul style="list-style-type: none">- All student meetings as democratic spaces for decision-making - one to be held each term.- Taskforces for each Officer for consultation & policy development related to Committees, including Transformation. Therefore, all three officers to be appointed to Transformation Committee <p>The Board approved the two decisions relating to the Democracy & Representation model proposal.</p>	<p>ET to bring a discussion regarding common rooms to the September combined meeting of Trustee Board and Transformation Committee.</p> <p>ET to inform Charity Commission of new Democracy structure.</p>

10.	<p>Freshers Fair veto policy / council motion update</p> <p>NS provided an update regarding the Armed Forces' position within University governance, and their attendance at the Freshers Fair. NS is requesting a change to the Freshers' Fair Regulations to include student groups which are enshrined within University governance.</p> <p>The Board discussed the freedom of speech implications of the motion.</p> <p>Board approved proposed amendments to Freshers Fair Regulations.</p>	NS to amend the Freshers Fair Regulations.
11.	<p>Freedom of Speech Code of Practice</p> <p>AH introduced the paper, and explained the Code of Practice was adapted from the University Code of Practice and that of other SUs. Any changes or additions were highlighted in yellow.</p> <p>The Board approved the Code of Practice with the following amendments:</p> <ul style="list-style-type: none"> - Amendment to the wording of point 3.6 - Section 3.15 to cover all protected characteristics - Incorporate the Oxford Student newspaper. 	AH to amend the Freedom of Speech Code of Practice as agreed.
12.	<p>JA</p> <p>JA attended the meeting to speak to the Board about why they decided to run for a Sabbatical position and the importance of representing marginalised groups. They have also contributed their thoughts and experiences into the Transformation project.</p>	
13.	<p>Pay & Conditions</p> <p>REDACTED</p>	
	<p>AOB</p> <ul style="list-style-type: none"> - None. 	
	<p>Date of next meeting</p> <ul style="list-style-type: none"> - 23rd August 2024, 1pm. 	
	CLOSED ITEM	