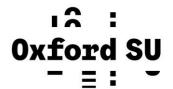
Oxford SU Trustee Board Friday 23rd August 2024, 1pm (online meeting)

Oxford SU, 4 Worcester Street, Oxford OX1 2BX.

Charity number: 1140687 Company number: 07314850



Members in attendance: Jacqui Clements, External Trustee (JC); Addi Haran, Chair (AH); Eleanor Miller, VP UG Education & Access (EM); Charlie Palmer, External Trustee (CP); Charles Phua, Student Trustee (CPh); Fay Shorter, Vice-Chair (FS); Ben Ward, External Trustee (BW); Louie Wells, Student Trustee (LW).

Non-members in attendance: Nikki Smith, Chief Executive (NS); Emilie Tapping, Change Director (ET).

Minutes: Mel Duncan (minutes taken from recording)

Item	Actions
Apologies	
None.	
Minutes from previous meeting	
Minutes from the previous meeting were approved by the Board.	
Conflicts of Interest	
AH declared a conflict of interest in regards to the closed item (Item 9).	
Matters arising from previous meeting	
The Board discussed actions from the last meeting. All actions completed.	
Transformation Report	ET to create framework of SU
ET provided an overview of the Transformation Report. The report recommends prioritising clarity and formalisation, particularly in defining the SU's purpose and institutional relationships, such as through MOUs.	infrastructure for common rooms support.
ET stressed the importance of the Trustee Board having a clear direction before presenting the report to the Transformation Committee.	ET to finalise the report ready for presentation to the Transformation Committee on the 3 rd of September 2024.
Three questions were posed to the Board:	
Q1. Do we agree that, in relation to the collegiate structure, the best way for ward would be to formalise the role and status of the common rooms as student unions?	
Q2. Do we agree that, in relation to University-led representation, we should require clarity and discipline regarding the various representative roles across the institution?	
Q3. Do we want the student union to be student-led or student-run?	
The Board agreed that the SU should be student-led, not student-run.	
The Board agreed that common rooms should be considered as SUs, with a framework to be developed for what the SU will offer and what it will ask from the University and colleges. ET is tasked with creating this framework.	

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	The Board agreed to endorse the report and it's recommendations with no objections.	
6.	Draft Year-End Accounts NS gave an overview of the Year-End accounts. She asked the Board to note the audit timeline.	NS to complete the Trustee Report for the audit and present to the Board on the 31 st of October for
	The Board noted the report.	approval.
7.	2024 Budget & Resourcing Plan	
	REDACTED (due to confidential information pertaining to staffing).	
	Oxford SU accounts can be viewed through the Charity Commission website.	
8.	Freshers Fair Commercial Risk Assessment	NS to update the Board on the
	NS presents the Freshers Fair Commercial Risk Assessment paper. The risk assessment reveals that the event poses a high commercial risk with low profitability for the SU.	insurance quote and any agreement with the University for a financial contribution.
	After review of the risk assessment, the Board approve the event to go ahead.	
9.	CLOSED ITEM	
10.	 Date of next meeting The Board agree to meet prior to the Transformation Committee on the 3rd of September. Next ordinary meeting is on the 31st October at 10am. 	ET to send strategic plan to the Board or discussion prior to Transformation Committee.
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