

Oxford SU Trustee Board

Friday 24th May 2024, 2pm.

Oxford SU, 4 Worcester Street, Oxford OX1 2BX.

Charity number: 1140687

Company number: 07314850



Members in attendance: Jacqui Clements, External Trustee (JC); Rosalie Chapman, VP Welfare (RC); Nick Entwistle, External Trustee (NE); Danial Hussain, President (DH); Jenni Lynam, VP UG Education & Access; Fay Shorter, Vice-Chair (FS); Ben Ward, External Trustee (BW).

Non-members in attendance: Nikki Smith, Interim Chief Executive (NS).

Minutes: Melanie Duncan, People & Governance Manager

Fay Shorter chaired the meeting in the absence of Mia Clement.

	Item	Actions
1.	Apologies <ul style="list-style-type: none">- Kennedy Aliu, VP Liberation & Equality- Mia Clement, VP Activities & Community- Edward Jacobs, Student Trustee- Charlie Palmer, External Trustee- Emilie Tapping, Change Director	
2.	Minutes from previous meeting The minutes were approved by the Board.	
3.	Conflicts of Interest The Board noted that BW, FS, DH are members of the Transformation Committee.	
4.	Matters arising from previous meeting None.	
5.	CEO report NS gave an overview of the CEO Report. Staffing REDACTED Further updates noted: <ul style="list-style-type: none">- FF project planning underway.- Auditor accounts have been filed with the Charity Commission.- Actions regarding OSSSL from last meeting have been actioned.- The OxStu have signed the MOU.- The Charity Commission acknowledged that we are in turn around.- We are now a member of Russell Group Student Unions. Sabbatical updates: Sabbatical Officers updated the Board on their work and projects since the last meeting.	

	The Board noted the report.	
6.	<p>Transformation project update</p> <p>NS updated the Board on the progress of Transformation Committee:</p> <ul style="list-style-type: none"> - The first 'scene setting' meeting has happened. - TC have approved the recommendations from the SU Review, and these will be incorporated into planning. - Education Committee and Student Life Committee have also approved the SU Review. - Student Consultation has started. There will be an all-student meeting in 8th week Trinity Term. <p>JC asked for the SU Review recommendations to be circulated to the Board.</p> <p>The Board discussed potential challenges and disagreements which could arise from a new democracy structure and wider cultural changes.</p> <p>The Board noted the update.</p>	NS to circulate SU Review recommendations to the Board.
7.	<p>Finance report</p> <p>NS presented the Finance report, Q3 Management Accounts and Draft Budget 24/25.</p> <p>The Board noted the report.</p>	JC to submit questions to NS after the meeting.
8.	<p>Sabb-elect training update</p> <p>NS presented the Sabb-elect training plan. The training schedule excel sheet will be shared with trustees via email.</p> <p>NS to continue work on the training schedule and bring an updated version to the next meeting.</p> <p>The Board note the report.</p>	NS to continue work on the training schedule and bring an updated version to the next meeting.
	<p>The Board took a brief break and, on returning, FS expressed thanks to NE for his service to the Board over two-terms.</p>	
9.	<p>Trustee Board vacancies 24/25</p> <p>NS asked the Board whether the 3 vacant trustee positions, which would usually be held by Sabbatical Officers, should be filled.</p> <p>It is a priority for the Board to retain a student majority. If the vacant positions are not filled, there will still be a student majority on the Board and the membership will meet quorum.</p> <p>The Board decided that the vacant positions will not be filled.</p>	
10.	<p>Student Council motion update</p>	NS to update the Native contract.

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	<p>NS asks the Board for their steer on a motion voted through at Student Council which will result in a financial loss for the SU..</p> <p>NS asks to discuss next steps in her one-to-one with the CE Management Committee.</p> <p>The Board discusses the motion, agreeing in principle that it should proceed, but with questions around some of the proposed clauses.</p>	<p>NS to discuss next steps with CE Management Committee.</p>
11.	<p>AOB</p> <p>DH asked the Board to discuss the release of a statement regarding the OA4P encampment and the University's response to student protests.</p> <p>DH agreed to create a plan for the release of a statement which will be sent to and approved by the Board.</p> <p>The Board recommends consulting the NUS for advice on the statement, ensuring any actions align with trustee responsibilities and do not overextend staff resources.</p>	<p>DH to draft plan and send to the Board for approval.</p>
12.	<p>Date of next meeting</p> <p>- 18th July, 1pm (in-person)</p>	
13.	<p>CLOSED ITEM</p>	