

Members in attendance: Alisa Brown, Chair (AB); Shermar Pryce, President for Communities & Common Rooms (SP); Conall MacNiocall, External Trustee (CM); Seun Sowunmi, President for Undergraduates (SS); Kush Vaidya, Student Trustee (KV); Lottie Sandberg, External Trustee (LS); Lucy Chen, Student Trustee (LC); Eleanor Miller (EM); Nick Lang, Student Trustee (NL); Wantoe Wantoe, President for Postgraduates (WW).

Non-members in attendance: Nikki Smith, Chief Executive (NS); Hannah Winslade, SU Advice & Advocacy Manager (HW); Jacob Callicott, SU Student Engagement Manager (JC); Hannah Watlington, External Strategy Consultant (HWa).

Minutes: Melanie Duncan.

	Item	Action Summaries
1.	<p>Apologies</p> <ul style="list-style-type: none"> - None 	
2.	<p>Minutes from previous meeting</p> <ul style="list-style-type: none"> - Minutes were approved by the Board. - Clarification required: CM replaced FS but <i>not</i> as Vice-Chair. 	<p>Action summary:</p> <p>MD to amend and publish approved minutes on the SU website.</p>
3.	<p>Introduction to strategic planning process</p> <p>HW and JC, SU staff, join the meeting in-person. HWa, external consultant, joins the meeting remotely.</p> <p>HWa delivered a presentation which outlined the three phases of the strategic planning process and associated timelines. The strategy is currently in development and scheduled to be finalised in Q2 2026.</p> <p>An update will be delivered to the Board in February 2026.</p> <p>The Board noted the update.</p> <p>HWa leaves the meeting.</p>	<p>Action summary:</p> <p>HW presentation to be circulated as an appendix.</p> <p>Update to strategic work to be presented at February Board meeting.</p>
4.	<p>Staff strategic plan presentations</p> <p>SU Staff delivered 3-year strategic plans for their areas.</p> <p>JC delivered a presentation for the areas of Policy and Representation.</p>	<p>Action summary:</p> <p>HW and JC presentations to be circulated as appendix.</p>

	<p>HW delivered presentations for the areas of Advice and Academic Representation.</p> <p>The Board noted the updates.</p> <p>JC and HW leave the meeting.</p>	
6.	<p>CEO Update</p> <p>NS delivered a verbal update on:</p> <ul style="list-style-type: none"> - Staff and resourcing - Finance & commercial - Strategic projects - Sabbatical team - Representation & Engagement - Democracy & other updates <p>Board noted the updates.</p>	<p>Action summary:</p> <p>NS to liaise with NL regarding the new elections website platform.</p> <p>MD to contact Board re. Trustee Disclosure forms and ID verification for Companies House.</p>
7.	<p>Budget submission update and final board sign off</p> <p>NS presented the budget submission.</p> <p>Budget to be presented to Student Life Committee by 30th October with submission to the University on the 31st October. After consideration, SLC will submit a recommendation to the University alongside SU budget submission. Final University approval expected at beginning of December.</p> <p>Decision:</p> <p>Board approved the budget submission and recorded thanks to Nikki for leadership through the process.</p>	
8.	<p>Risk Register review and board feedback</p> <p>NS delivered an update on the Risk Register after a review as part of the annual audit process.</p> <p>Board noted the update.</p>	<p>Action summary:</p> <p>NS & BW to prepare letter.</p>
9.	<p>CCR Advisory & Governance Committee ToR sign off</p> <p>Decision:</p>	

Oxford SU Trustee Board
Friday 24th October 2025, 10 am. In-person meeting.
University Offices, Wellington Square, Oxford.
Charity number: 1140687
Company number: 07314850



	Reviewed and approved without amendment.	
10.	HR policies TFG Decision: Membership of Task and Finish Group for HR Policies: KV, EM, CP, SS & SP.	
11.	Reserved Business	
12.	Reserved Business	
13.	Date of next meeting - Monday 15 th December, 1pm. Online.	