

Academic Reps

How To Do Representation

Listening and Gathering Information

Be it through surveys, social media or simple after class chats gathering students opinions is the bread and butter of doing representation!

Issue Selection

You must discern what issues should be pointed to the university, which issues can be passed on to your college common room colleagues, and which issues to signpost to the Oxford SU Advice Service.

Building a Case

How many students has this affected? Is this a problem elsewhere in the university? Do we have any previous data on this issue? Should you engage any other student reps on this? Engage with Course Reps, Div Reps or Sabbs!

Feedback to the University

Present your case to the University in the appropriate forum or refer to colleagues to take your issue elsewhere (Course Reps, in JCC/GJCC, Div Reps on Divisional Boards, Sabbs on University Committees) Get a clear sense of what the university will commit to and who is responsible for taking this action. Keep the communication channel open and make sure the university know if the issue hasn't changed.

Feedback to Students

Don't forget to keep your peers up to date on this issue! Often issues may take a while to get resolved, or there is a legitimate reason something can't be changed. Ensure that students are aware of this and your communication works both ways. This helps students see the work you are doing and build trust with you in the future!

Oxford SU **And Repeat..!**