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| **Name:** | Julianne Downing |
| **Division:** | Social Sciences |
| **Undergraduate/Postgraduate:** | Postgraduate |
| **Meetings Attended** |
|  **Meeting** | **Issues Arising** | **Div Rep Response** |
| 3 November 2022; SSD DGS/PGR Course Director’s Forum | -- | -- |
| 4 November 2022; SSD Student Rep Introduction to Associate Head of Education (Susan James Relly) | -- | -- |
| 10 November 2022; SSD Divisional Board Induction (Mark McDermott) | -- | -- |
| 11 November 2022; SSD CLiPS | 1. Discussions of libraries as “third spaces”
2. Follow-up request in December/January for help recruiting 6-10 DPhil students to participate in the library research project ‘Library Support for Innovative Research Practice in the Social Sciences’
 | 1. Alongside Zoe Edwards, underscored the importance of libraries as study spaces, and requested that private/reservable spaces be better centralized on SOLO
2. Published call for participants in the monthly SSD DPhil R&D newsletter; successfully recruited 18 DPhil students who were willing to participate
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| 14 November 2022; SSD PG Student Rep Board | -- | -- |
| 18 November 2022; SSD Quality Assurance Committee | -- | -- |
| 18 November 2022; SSD Graduate Studies Committee | -- | -- |
| 29 November 2022; Bodleian Libraries Graduate Welcome Event | -- | -- |
| 1 December 2022; SSD EDI Panel | 1. Discussions of accessibility, particularly regarding providing doctor’s notes to document medical conditions prior to receiving accommodations
2. Follow-up inquiry from undergraduate students regarding EDI in the Economics Department
 | 1. Offered most recent Student Barometer Survey and pointed other panelists to the qualitative responses, some of which were relevant to our accessibility discussion
2. Provided contact information for two PG student representatives from the Department of Economics
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| 1 December 2022; SSD Student Rep Introduction to Associate Head of EDI (Nandini Gooptu) | -- | -- |
| 26 January 2023; SSD Student Rep Introduction to Associate Head of Education (Paul Irwin Crookes) | (1) Discussion of best practices for soliciting meaningful feedback from students | (1) Alongside Zoe Edwards, considering making recommendations of particular areas which are currently *under* surveyed so that requests for feedback can fill gaps |

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| **Student / Course Rep Issues** |
| **Issues** | **Actions Taken** | **Support Needed** |
| Student support | Comments/suggestions taken from DPIR on cost-of-living crisis; from SOGE on inadequate IT services; from ODID on DPhil student teachers needing greater training; from Ed/SBS on part-time students feeling disconnected from the University; from Ed on extreme delays receiving CAS numbers; from ODID requested subsidized food at the Manor Café | none |
| Exams and assessment | Comments/suggestions taken from SBS regarding a lack of clarity around assessment expectations and a lack of timely/thorough individual feedback on assessed material | none |
| Organization of PG Student Rep Board—there were over 200 invitees to the Michaelmas meeting, and this was noted to be unwieldy  | The PG Student Rep Board has been slimmed down to fewer than 30 students for Hilary term; these 30 students are GJCC members who have been elected as the primary representatives from their course, and who are expected to report back to their peers | none |
| Upcoming UCU Strikes | I am currently in talks with SSD administration behind the scenes; more below | none |

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| **Any other comments? (e.g. projects you’re working on, particular challenges etc.)** |
| In late January 2023, I received requests from student representatives to have someone of authority in SSD attend our upcoming PG Student Rep Board meeting and comment on the upcoming UCU strikes. Attached to this request was a letter that had been circulated in DPIR with over 80 signatures speaking against the casualization of junior faculty positions; this letter was intended to emphasize the demonstrated student commitment to the ethos behind the UCU strikes. I am working with administrators in SSD behind the scenes to address these concerns. The Hilary PG Student Rep Board meeting is on February 2, 2023. |